

## **SAFETY AND TRAINING SUPERVISOR**

**Posted Date:** November 20, 2019  
**Closing Date:** Open until filled  
**Job Location:** Derby, Connecticut  
**Position Category:** Safety and Training Supervisor

### **VALLEY TRANSIT DISTRICT**

The Valley Transit District (VTD) is a public transportation agency serving the Naugatuck Valley communities of Shelton, Derby, Ansonia, and Seymour. The VTD's mission is to provide safe and reliable paratransit service to all residents of our communities.

The Safety and Training Supervisor is responsible for the overall transit system safety, including evaluation of risks, drug and alcohol compliance, driver training, and claims management for the Valley Transit District.

#### **Key Responsibilities**

- Participates in the selection/hiring of driver candidates
- Trains qualified driver candidates
- Develops and implements comprehensive defensive driver training program with the goal of reducing preventable and non-preventable vehicle accidents and passenger injuries
- Maintains accurate driver training files
- Conducts routine road supervision duties to observe drivers and passengers
- Conducts on-board driver evaluations and in-service training with emphasis on passenger relations, loading/unloading, passenger securement, emergency response, etc.
- Visits locations and sites where bus operations may have problems with access or clearance; resolves location conflicts
- Responds to and investigates accidents/incidents; includes taking photos of accident scene; interviews involved parties, and assists with police reports
- Manages the claims process for cases arising from bus operations, manages vehicle MDT updates and replacements.
- Investigates passenger complaints, attempts to resolve complaints, prepares and maintains files documenting the investigation
- Conducts refresher training program for established driver pool
- Ensures compliance with local, state, and federal laws and regulations with respect to the operation of public transportation buses, including management of random drug and alcohol testing of covered employees

## **Qualification Requirements**

- Candidates for this position must have a High School Diploma; college background preferred.
- Candidates must have at least 3 years of experience in direct supervision of a labor force.
- Candidates must possess a current CT driver's license with a P or F endorsement or a CT CDL with P endorsement. Must be able to work flexible hours.
- Candidates must be capable of driving a commercial bus, be able to deploy wheelchair lifts on buses, have the ability to assist wheelchair passengers and passengers with disabilities board and alight VTD buses, and be capable of securing wheelchair passengers with tie-down systems.
- Pre-employment drug/alcohol screening and background check is required.
- Candidates must be able to read, write, and speak the English language fluently. Strong written and verbal communication skills required.
- Valley Transit District is an equal opportunity/affirmative action employer that provides opportunities for minorities, females, veterans, and other protected groups.

## **Job Classification**

### **Supervisor of Safety and Training**

Reports directly to the Executive Director of VTD.

Position is not represented.

Effort: Full time, year round

Benefits: Comprehensive benefits package

Location: Derby, CT

## **Performance Standards**

- Consistent on-time attendance
- Self-directed in carrying out duties of the position
- Responds timely to instructions given by the Executive Director
- Responds immediately to all accident/incident cases
- Files all required reports on time
- Maintains and manages all driver training and staff safety training as needed

**Send resume with cover letter to: Valley Transit District, 41 Main Street, Derby, CT 06418, attn. Executive Director. No phone calls please.**